



Office of the President

**DECEMBER 11, 2018
MONTHLY MEETING OF
THE BOARD OF TRUSTEES**

On **December 11, 2018**, the Washtenaw Community College Board of Trustees will hold their Monthly Meeting at **6:00 p.m.** in Room 150, Morris Lawrence Building, 4800 E. Huron River Drive, Ann Arbor, Michigan.

Persons with disabilities that wish to attend this meeting and require special accommodations should contact the Office of the President, (734) 973-3491, prior to the date of the meeting to make arrangements for these services.

**WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
6:00 P.M. – DECEMBER 11, 2018
Room 150, MORRIS LAWRENCE
4800 E. Huron River Drive, Ann Arbor, Michigan**

- I. **CALL TO ORDER**

- II. **ACCEPTANCE OF OFFICE**

- III. **APPROVAL OF AGENDA**

- IV. **APPROVAL OF MINUTES (November 27th Retreat and Monthly Meeting) (Action).....Tab A**

- V. **CITIZEN PARTICIPATION**
 - A. **Verbal Communications**
 - 1. **WCC Education Association**
 - 2. **Public**
 - B. **Written Communications**

- VI. **SPECIAL REPORTS**
 - 1. **GRIMM Cyber Security Bench Demonstration**

- VII. **REPORTS**
 - A. **Monthly Reports**
 - 1. **Personnel Recommendations (Action).....Tab B**

- VIII. **REMARKS**
 - A. **Remarks of Members of Board of Trustees**
 - B. **President's Remarks**

- IX. **OLD BUSINESS**
 - A. **Action Items**
 - 1. **WCC Health & Fitness Center Hot Water System Upgrade Contact Award (Action).....Tab C**
 - 2. **2018 Emeritus Staff Status Recipients (Action).....Tab D**

- X. **NEW BUSINESS**
 - B. **Action**
 - 1. **Settlement of Baker v Washtenaw Community College Lawsuit (Action)..... Tab E**

- XI. **ADJOURNMENT OF MONTHLY MEETING (Action)**

Board of Trustees
Washtenaw Community College

TAB A

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
December 11, 2018

RECOMMENDATION

That the Board of Trustees approve the minutes of the November 27th Retreat and Monthly Meeting Retreat as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President
and Secretary to Board of Trustees

Recommended by: *Rose B. Bellanca, Ed.D.*
Rose B. Bellanca, President

**MINUTES
WASHTENAW COMMUNITY COLLEGE
FALL RETREAT OF THE BOARD OF TRUSTEES
TUESDAY, NOVEMBER 27, 2018**

CALL TO ORDER

The Fall Retreat of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on November 27, 2018 at 3:06 p.m. in room 150, Morris Lawrence Building, 4800 E. Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis, Trustee David DeVarti (*arrived at 3:20 pm*), Trustee Ruth Hatcher (*arrived at 3:13 pm*), and Trustee Richard J. Landau (*arrived at 3:17 pm*).

Approval of the Agenda (Action)

It was moved by Treasurer Milliken seconded by Secretary Davis that the Board approve the November 27th Retreat agenda. The motion was adopted.

Public Comment

There were no public comments.

Remarks of Members of the Board of Trustees

Chair McKnight-Morton thanked everyone for their support during her time of bereavement and injury.

DISCUSSION TOPICS

Topics discussed during the Retreat:

- President Bellanca started the discussion by highlighting a few of the barriers that students face here at WCC.
- Dr. Kimberly Hurns, Vice President for Instruction and Ms. Linda Blakey, Vice President of Student and Academic Services facilitated a discussion on the history of developmental education.
- Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning, and Accreditation facilitated a discussion on the Voluntary Framework Data.
- Mr. Clarence Jennings, Dean of Student Access, Success, Equity and Inclusion facilitated a discussion on Developmental Education and Equity.
- Ms. Linda Blakey, Vice President of Student and Academic Services and Ms. Kristin Good, Dean of Arts and Sciences facilitated a discussion on placement tool research and challenges.

CALL TO ORDER

**Approval of the
Agenda (Action)**

Public Comment

**Remarks of
Members of the
Board of Trustees**

**DISCUSSION
TOPICS**

- Dr. Kimberly Hurns, Vice President for Instruction facilitated a discussion on policy trends across the country in regards to placement.
- Ms. Kristin Good, Dean of Arts and Sciences and Ms. Linda Blakey, Vice President of Student and Academic Services facilitated a discussion on the proposed next steps for WCC in regards to placement.
- Ms. Linda Blakey, Vice President of Student and Academic Services informed the Board about the plans for a Collegiate Recovery Program at WCC.

Motion to Adjourn (Action)

It was moved by Treasurer Milliken seconded by Secretary Davis that the Board adjourn the November 27, 2018 Retreat. The motion was adopted. The meeting adjourned at 5:00 p.m..

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair

**Motion to
Adjourn (Action)**

**MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, NOVEMBER 27, 2018**

CALL TO ORDER

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair McKnight-Morton on November 27, 2018 at 6:07 p.m. in room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis , Trustee David DeVarti, Trustee Ruth Hatcher and Trustee Richard J. Landau

Approval of the Agenda (Action)

It was moved by Secretary Davis and seconded by Treasurer Milliken that the Board approve the November 27th Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

It was moved by Treasurer Milliken and seconded by Secretary Davis that the Board approve the minutes of the October 30th Monthly Meeting. The motion was adopted.

CITIZEN PARTICIPATION

WCC Education Association

The WCEA declined to comment.

Public Comments

There were no public comments.

Written Communications

There were no communications received.

SPECIAL REPORTS

TRENDS in Occupational Education, Educator of the Year Awards

Dr. Kimberly Hurns, Vice President for Instruction, informed the Board that faculty member Elizabeth Connors received the TRENDS in Occupational Education, Educator of the Year Award. WCC student, Ms. Hakima Robinson spoke to the Board about how influential Ms. Connors had been in helping her complete her GED while in the Sterile Processing Program.

Call to Order

Approval of Agenda (Action)

Approval of Minutes (Action)

Citizen Participation

WCC Education Association

Public Comments

Written Communications

SPECIAL REPORTS

TRENDS in Occupational Education, Educator of the Year Awards

Michigan Society of Radiologic Technologists – Student Award

Dr. Kimberly Hurns, Vice President for Instruction, spoke to the Board about the academic bee that seven WCC radiography students participated in. WCC students Viktor Cakmak took first place and Christine Williams took second place. WCC students Besan Noor and Joseph Randazzo took second place in the scientific display competition.

Technologist of the Year Award

Dr. Kimberly Hurns, Vice President for Instruction, introduced Radiography faculty member William Nelson who received the Technologist of the Year Award on September 20th.

MONTHLY REPORTS

Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Secretary Davis that the Board approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (October 2018) (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Milliken that the Board receive the Financial Reports for October 2018 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. Mark Allen, Vice President of Facilities Development and Operations, informed the Board that the GM Building transformer replacement was successfully completed.

Remarks of Members of the Board of Trustees

Trustee Hatcher inquired about the plan for departments that are losing enrollment. Lastly, she stated she was thankful for WCC.

President's Remarks

President Bellanca informed the Board that WCC received a Mayoral Proclamation from Ann Arbor Mayor Christopher Taylor for WCC's contributions to apprenticeship programs. She also thanked the Foundation Staff for organizing the ribbon cutting ceremony which Governor Rick Snyder attended. Lastly, President Bellanca spoke about the success of the Hire MI Vet Career Fair recently held on campus.

Michigan Society of
Radiologic
Technologists –
Student Award

Technologist of
the Year Award

MONTHLY REPORTS

Personnel
Recommendations
(Action)

Financial Reports
(October 2018)
(Action)

Facilities
Development Report

Remarks of
Members of the
Board of Trustees

President's Remarks

NEW BUSINESS

WCC Health & Fitness Center Hot Water System Upgrade

Mr. Mark Allen, Vice President of Facilities Development and Operations, explained to the Board how the deficiencies in the hot water system are affecting the operations of the WCC Health and Fitness Center.

Motion to Adjourn Monthly Meeting (Action)

It was moved by Treasurer Milliken and seconded by Secretary Davis that the Board move to adjourn the monthly meeting and move into closed session to discuss a legal opinion.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes, and Trustee Landau; yes. The motion was adopted.

The monthly meeting was adjourned at 7:01 p.m..

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair

NEW BUSINESS

WCC Health &
Fitness Center Hot
Water System
Upgrade

**Motion to Adjourn
Monthly Meeting
(Action)**

Board of Trustees
Washtenaw Community College

TAB B

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Personnel Recommendations

Date
December 11, 2018

RECOMMENDATION

That the Board of Trustees approve the personnel recommendations as listed.

Prepared by: Samuel Veltri
Title: Vice President
Human Resource & Labor Relations

Recommended by: *Rose B. Bellanca E.D.*
Rose B. Bellanca, President

PERSONNEL RECOMMENDATIONS
December 2018

Instruction

Full Time Ending Employment

Carol Deinzer, Professional Faculty with nineteen (19) years of service

Jeffrey Donahey, Professional Faculty with thirty-four (34) years of service

Part-Time New Hires

Support Staff

Esther Schmidt, Auto Services, \$12.72 hourly

Student & Academic Services

Full-Time New Hires

Support Staff

Martha Verhelle, Student Records Technician-Transfer Evaluation Specialist, \$18.05 hourly

Replacement

Laura Turner, Executive Secretary Vice President Student & Academic Services., \$19.34 hourly

Replacement

Economic & Community Development

No Report

Facilities Development & Operations

No Report

Finance/Information Technology

No Report

Human Resources

No Report

Foundation

No Report

President

No Report

Public Relations/Marketing

No Report

Board of Trustees
Washtenaw Community College

TAB C

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

Date

Health & Fitness Center Hot Water System Upgrade Contract Award

December 11, 2018

RECOMMENDATION

It is the recommendation that the Board of Trustees approve a contract for John Darr Mechanical of Ann Arbor, MI, as a contractor for the Health & Fitness Center Domestic Hot Water System Upgrade Project, in the amount of \$242,500.00, contingent upon the College administration obtaining a satisfactory contract with the firm.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Mark Allen

Recommended by: Rose B. Bellanca, E.S.

Title: Vice President, Facilities

Rose B. Bellanca, President

Development and Operations

Board of Trustees
Washtenaw Community College

TAB D

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
2018 Emeritus Staff Status Recipients

Date
December 11, 2018

RECOMMENDATION

That the Board of Trustees grant the following retirees Emeritus Staff Status as stated in Board Policy #5045, Policy on Emeritus Staff:

<i>Sara Jane Adler</i>	<i>25 Years</i>
<i>Rosanne Bailey</i>	<i>15 Years</i>
<i>Lorraine Chiappetta</i>	<i>15 Years</i>
<i>Cheryl Daniels</i>	<i>28 Years</i>
<i>Carol Deinzer</i>	<i>19 Years</i>
<i>Barton Dixon</i>	<i>23 Years</i>
<i>Jeffrey Donahey</i>	<i>34 Years</i>
<i>Damon Flowers</i>	<i>24 Years</i>
<i>Connie Foster</i>	<i>28 Years</i>
<i>Terry Herring</i>	<i>19 Years</i>
<i>Bradley Hoth</i>	<i>31 Years</i>
<i>Shiping Ji</i>	<i>19 Years</i>
<i>Rose Johnson</i>	<i>20 Years</i>
<i>Loretta Klebba</i>	<i>28 Years</i>
<i>Lisa Rombes</i>	<i>16 Years</i>
<i>Kathleen Weber</i>	<i>16 Years</i>

(a collective 360 years of service)

Prepared by: Samuel Veltri
Title: Vice President
Human Resource & Labor Relations

Recommended by: *Rose B. Bellanca, Ed. D.*
Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

TAB E

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Settlement of Baker v Washtenaw Community College Lawsuit

Date
December 11, 2018

RECOMMENDATION

That the Board of Trustees approves the proposed tentative lawsuit settlement agreement reached between Mark Baker and the College on the terms presented during the November 27th, 2018 closed session board meeting and authorizes President Bellanca to sign the agreement on behalf of the Board of Trustees.

A ROLL CALL VOTE WILL BE TAKEN.

Prepared by: Larry Barkoff

Title: General Counsel

Recommended by: *Rose B. Bellanca, E.D.*

Rose B. Bellanca, President
