

**Board of Trustees**  
Washtenaw Community College

TAB A

**ACTION**

4800 E. Huron River Drive  
Ann Arbor, Michigan 48105-4800

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Subject  
Approval of Minutes

Date  
May 21, 2019

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**RECOMMENDATION**

That the Board of Trustees approve the minutes of April 23<sup>rd</sup> Monthly Meetings as submitted.

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Prepared by: Vanessa Brooks  
Title: Director of President and Board Affairs

Recommended by: *Rose B. Bellanca, Ed.D.*  
Rose B. Bellanca, President

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**MINUTES**  
**WASHTENAW COMMUNITY COLLEGE**  
**MONTHLY MEETING OF THE BOARD OF TRUSTEES**  
**TUESDAY, APRIL 23, 2019**

**CALL TO ORDER**

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on April 23, 2019 at 6:01 p.m. in room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

**Present:** Chair Christina Fleming, Vice Chair Bill Milliken, Secretary David DeVarti, Trustee Ruth Hatcher and Trustee Richard Landau

**Absent:** Treasurer Angela Davis, Trustee Diana McKnight-Morton and President Rose Bellanca

Moment of Silence

Chair Fleming asked the Trustees to join her in a moment of silence to acknowledge the passing of Alice Landau.

**APPROVAL OF AGENDA (Action)**

It was moved by Trustee Hatcher and seconded by Trustee Landau that the Board approve the agenda for the April 23<sup>rd</sup> Monthly Meeting. The motion was adopted.

**Approval of Minutes (Action)**

It was moved by Vice Chair Milliken and seconded by Trustee Hatcher that the Board approve the minutes of the March 26<sup>th</sup> Monthly Meeting. The motion was adopted.

**CITIZEN PARTICPATION**

WCC Education Association

Mr. David Fitzpatrick, WCCEA President and Social Science faculty, thanked Trustee McKnight-Morton for the invitation to discuss diversity on the campus. Lastly, he invited all Trustees to reach out to discuss faculty concerns.

Public Comments

There were no public comments.

Written Communications

There were three written communications received.

**SPECIAL REPORTS**

Recognition of Susan Dentel

Dr. Kimberly Hurns, Vice President for Instruction and the Board of Trustees recognized WCC Life Sciences Faculty, Susan Dentel for being selected to receive the inaugural Dale P. Parnell Distinguished Faculty recognition by the American Association of Community Colleges.

Call to order

Moment of Silence

**APPROVAL OF AGENDA (Action)**

**Approval of Minutes (Action)**

**CITIZEN PARTICPATION**  
WCC Education Association

Public Comments

Written Communications

**SPECIAL REPORTS**  
Recognition of Susan Dentel

Curriculum and Assessment Report

Dr. Kimberly Hurns, Vice President for Instruction thanked Joy Garrett, Director of Curriculum and Assessment for her continued support of the faculty.

Ms. Lisa Veasey, WCC English Faculty and Curriculum Committee Chair, thanked the previous Curriculum and Assessment Chairs for their work. She informed the Board that currently there were six program assessment plans, six program assessment reports, twenty program changes and ten new programs in the last academic year.

Mr. Shawn Deron, Motorcycle Faculty and Assessment Chair reminded the Board that this was the fourth year of the Assessment Academy. Lastly, he mentioned his committee is working on changing the culture around assessment.

Diversity and Inclusion Report

A discussion on progress the programming and advancement the College is making in the areas of Access, Success, Equity and Inclusion was led by Clarence Jennings, Dean of Student Success, Access, Equity and Inclusion.

**MONTHLY REPORTS**

Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Trustee Landau that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (March 2019)

It was moved by Vice Chair Milliken and seconded by Trustee Landau that the Board receive the Financial Reports for March 2019 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. Mark Allen, Vice President of Facilities Development and Operations, informed the Board that multiple construction projects for the College would be beginning soon. Lastly, he informed the Board that the bids for the SEMCOG non-motorized pathway were out for bid.

**REMARKS**

Remarks of Members of Board of Trustees

Trustee Hatcher stated that there were several departures in administration and she looks forward to the results of the Salary Survey. Lastly, she thanked Dean Clarence Jennings for his presentation and work in diversity and inclusion.

Trustee Landau thanked everyone for expressions of condolences to the passing of his Mother, Alice Landau.

Curriculum and Assessment Report

Diversity and Inclusion Report

**MONTHLY REPORTS**

Personnel Recommendations (Action)

Financial Reports (March 2019)

Facilities Development Report

**REMARKS**  
Remarks of Members of Board of Trustees

President's Remarks

Ms. Linda Blakey, Vice President of Academic Services commented on behalf of President Bellanca. Vice President Blakey spoke about the most recent Free College Day held on April 6<sup>th</sup>. She also commented on the annual Staff Appreciation Event and Bravo Awards. Lastly, she reminded the board of the May 9<sup>th</sup> Economic Club Luncheon.

**OLD BUSINESS**

Associate Degree Recipient (Action)

It was moved by Vice Chair Milliken and seconded by Trustee Landau that the Board award the Honorary Associate Degree to Dr. Karl Covert for his extraordinary support of Washtenaw Community College and its students and for leading a life of service that has benefited our entire community. The motion was adopted.

Resolution to Utilize the Maximum Allowable 2018 -19 Ad Valorem Tax Rate (Action)

It was moved by Secretary DeVarti and seconded by Trustee Hatcher that the Board recommends that the College, when developing its FY 2020 Budget utilize the maximum allowable 2018-19 Ad Valorem Rate for operations, which at its current rate of 3.3978 mills will generate approximately \$56,732,741 of gross tax revenue. The motion was adopted.

Advanced Transportation Center Design Contract (Action)

It was moved by Vice Chair Milliken and seconded by Trustee Landau that the Board of Trustees approve a contract with Neumann Smith Architects of Southfield, MI, as the design firm for the new Advanced Transportation Center Project, in the amount not to exceed \$460,000.00, contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

Health & Fitness Center Women's Hot Tub Replacement Contract (Action)

It was moved by Trustee Landau and seconded by Trustee Hatcher that the Board approve a contract with Barruzzini Contracting LLC of Brighton, MI, as the contractor for the Health & Fitness Center Women's Hot Tub Replacement Project, in the amount of \$146,500.00, contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

**NEW BUSINESS**

Application for Liquor Licensees – Iron Workers Summer Conference (Action)

It was moved by Secretary DeVarti and seconded by Trustee Landau that the Board, through its duly authorized officers, make application to the Liquor Control Commission for a special License for the sale of either beer and wine or beer, wine, and spirits for consumption on

President's Remarks

**OLD BUSINESS**

Honorary Associate Degree Recipient (Action)

Resolution to Utilize the Maximum Allowable 2018 -19 Ad Valorem Tax Rate (Action)

Advanced Transportation Center Design Contract (Action)

Health & Fitness Center Women's Hot Tub Replacement Contract (Action)

**NEW BUSINESS**

Application for Liquor Licensees – Iron Workers Summer Conference (Action)

the premises of Washtenaw Community College and with all adequate precautions to be in effect on the following days: July 13, July 16, July 17, and July 18, 2019. The motion was adopted.

CLASB Fume Hood Replacement Contract Award

Mr. Mark Allen, Vice President of Facilities Development and Operations, informed the Board that the contract to replace the outdated chemical fume hoods serving the physical science spaces in the Crane Liberal Arts and Sciences Building. He also stated it was a Deferred Maintenance project previously identified to the board.

Range Cleaning Contract (Action)

It was moved by Trustee Hatcher and seconded by Vice Chair Milliken that the Board approve a restoration contract for NextGen Services for an amount not to exceed \$200,000.00.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

Approval of 2018 -19 Candidates for Graduation (Action)

It was moved by Trustee Hatcher and seconded by Trustee DeVarti that the Board approve the candidates for graduation as submitted. The motion was adopted.

Motion to Adjourn Monthly Meeting and Open Public Hearing (Action)

It was moved by Vice Chair Milliken and seconded by Trustee Hatcher that the Board adjourn the monthly meeting of the Board of Trustees and Open the Public Hearing regarding the 2019-20 budget. The motion was adopted. The meeting adjourned at 7:36 p.m.

**PUBLIC HEARING REGARDING THE 2019-2020 BUDGET**

The Public Hearing was opened at 7:36 pm.

Public Comments

There were no public comments

Review of the Proposed 2019 – 20 Budget

Mr. William Johnson, Vice President and CFO talked to the Board about the budget process and the proposed budget for 2019-20.

Resolution to Approve the 2019-20 Tax Levy Rate for General Operations

Mr. William Johnson, Vice President and CFO mentioned to the Board that the tax rate will depend on the final information from the county.

Application for  
Liquor Licensees –  
Iron Workers  
Summer Conference  
(Action) (cont)

CLASB Fume Hood  
Replacement  
Contract Award

Firing Range  
Cleaning Contract  
(Action)

Approval of 2018 -19  
Candidates for  
Graduation (Action)

Motion to Adjourn  
Monthly Meeting  
and Open Public  
Hearing (Action)

**PUBLIC HEARING  
REGARDING THE  
2019-2020 BUDGET**

Public Comments

Review of the  
Proposed 2019 – 20  
Budget

Resolution to  
Approve the 2019-20  
Tax Levy Rate for  
General Operations

**Motion to Adjourn Public Hearing (Action)**

It was moved by Secretary DeVarti and seconded by Trustee Landau that the Board move to adjourn the Public Hearing. The motion was adopted. The Public Hearing was adjourned at 8:15 p.m.

Respectfully submitted,

David DeVarti

Secretary

Christina Fleming

Chair

**Motion to Adjourn  
Public Hearing  
(Action)**