

**Board of Trustees**  
Washtenaw Community College

**TAB A**

**ACTION**

4800 E. Huron River Drive  
Ann Arbor, Michigan 48105-4800

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Subject  
Approval of Minutes

Date  
July 30, 2019

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**RECOMMENDATION**

That the Board of Trustees approve the minutes of the June 25<sup>th</sup> Monthly Meeting as submitted.

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Prepared by: Vanessa Brooks  
Title: Director of President and  
Board Affairs

Recommended by: *Rose B. Bellanca, Ed.D.*  
Rose B. Bellanca, President

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**MINUTES  
WASHTENAW COMMUNITY COLLEGE  
MONTHLY MEETING OF THE BOARD OF TRUSTEES  
TUESDAY, JUNE 25, 2019**

**CALL TO ORDER**

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on June 25, 2019 at 6:02 p.m. in Towsley Auditorium, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

**Present:** Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis, Secretary David DeVarti, Trustee Richard J. Landau and Trustee Diana McKnight-Morton

**Participated Electronically:** Trustee Ruth Hatcher

**Electronic Meeting Participation (Action)**

It was moved by Trustee Landau and seconded by Vice Chair Milliken that Trustee Hatcher be permitted to attend the meeting via conference (electronically).

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Approval of Agenda (Action)**

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board approve the agenda for the June 25<sup>th</sup> Monthly Meeting.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Approval of Minutes (Action)**

It was moved by Trustee Landau and seconded by Treasurer Davis that the Board approve the minutes of the May 21<sup>st</sup> Monthly Meeting and June 4<sup>th</sup> Special Meeting as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**CITIZEN PARTICPATION**

**WCC Education Association**

Mr. David Fitzpatrick, WCCEA President and Social Science faculty, commented to the Board about the Technology Managed Service Contract urging the College to find a middle ground.

**Call to order**

**Electronic Meeting  
Participation  
(Action)**

**Approval of Agenda  
(Action)**

**Approval of  
Minutes (Action)**

**CITIZEN  
PARTICIPATION**

**WCC Education  
Association  
WCC Education  
Association**

Public Comments

Ms. Marie Wood spoke to the Board about the Technology Managed Service Contract.  
Mr. Francisco Roque spoke to the Board about the Technology Managed Service Contract.  
Mr. Sean Thomas spoke to the Board about the Technology Managed Service Contract.  
Mr. Nilotpal Bhattacharyh spoke to the Board about the Technology Managed Service Contract.  
Mr. Nicholas Hunt spoke to the Board about the Technology Managed Service Contract.  
Mr. Jay Irwin spoke to the Board about the Technology Managed Service Contract.  
Mr. Robert Barber spoke to the Board about the Technology Managed Service Contract.  
Mr. Aaron Williams spoke to the Board about the Technology Managed Service Contract.  
Mr. William Thomas spoke to the Board about the Technology Managed Service Contract.  
Mr. Robert Wheeler spoke to the Board about the Technology Managed Service Contract.

Written Communications

There were seventy-two written communications received.

**SPECIAL REPORTS**

Mandatory Audit Communication

Mr. Tom Winkleman of Rehmann Robson reminded the Board of the type and scope of professional services Rehman Robson offers to them. He also spoke about key audit communications, the purposed audit timeline, and new accounting pronouncements.

WCC at Parkridge Update

Mr. Anthony Williamson, Manager of Community Development reminded the Board that the Mission of Parkridge Community Center is to enhance the quality of life for Ypsilanti's residents by supporting children, youth and families through a wide range of programs and services. He summarized for the Board the activities and programs held at Parkridge. Lastly, he mentioned the changes that will take place in the 2019-20 academic year.

WTMC Update

Ms. Linda Blakey, Vice President of Student and Academic Services introduced WTMC Dean, Mr. Karl Covert. Dean Covert talked to the Board about the composition of the WTMC population. He also highlighted the successes WTMC has accomplished over the last academic year.

**MONTHLY REPORTS**

**Personnel Recommendations (Action)**

It was moved by Vice Chair Milliken and seconded by Trustee Hatcher that the Board approve the personnel recommendations as submitted.

Public Comments

Written Communications

**SPECIAL REPORTS**

Mandatory Audit Communication

WCC at Parkridge Update

WTMC Update

**MONTHLY REPORTS**

**Personnel Recommendations (Action)**

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**2019-20 Independent Staff Salary Range Table (Action)**

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board approve the 2019-20 Independent Staff Salary Range Table as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**2019-20 Independent Staff Salary Adjustments (Action)**

It was moved by Vice Chair Milliken and seconded by Treasurer Davis that the Board approve a 1.5% adjustment to the Independent Staff salary and wage rates for the 2019-20 fiscal year.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Part –Time Staff and Coaches Wage Rates (Action)**

It was moved by Treasurer Davis and seconded by Trustee Landau that the Board approve the 2019-20 Part-Time Support Staff and Club Sports Coaches Salary as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Part – Time Faculty Wage Rates (Action)**

It was moved by Trustee Landau and seconded by Treasurer Davis that the Board approve the 2019 -20 Part-Time Faculty Wage Rates as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**2019 -20 Department Chair Appointments (Action)**

It was moved by Trustee Landau and seconded by Treasurer Davis that the Board approve the attached 2019 - 20 Faculty Department Chair appointments as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Personnel  
Recommendations  
(Action)(cont)**

**2019-20  
Independent Staff  
Salary Range Table  
(Action)**

**2019-20  
Independent Staff  
Salary Adjustments  
(Action)**

**Part –Time Staff  
and Coaches Wage  
Rates (Action)**

**Part – Time Faculty  
Wage Rates  
(Action)**

**2019 -20  
Department Chair  
Appointments  
(Action)**

**Financial Reports (May 2019) (Action)**

It was moved by Trustee Landau and seconded by Vice Chair Milliken that the Board receive the Financial Reports for May 2019 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Facilities Development Report**

Mr. William Johnson, Vice President and CFO briefed the Board on the status of several projects. Lastly, he updated the Board on the progress of the LA Chemistry Hood Project.

**REMARKS**

**Remarks of Members of Board of Trustees**

Trustee Hatcher thanked the Trustees for permitting her to participate remotely.

Treasurer Davis thanked the IT Department and the community for their communications in regards to the Technology Managed Service Contract.

**President's Remarks**

President Bellanca thanked Trustee Hatcher for speaking at the Adult Transition Ceremony. She also thanked faculty member Tina Sprague for overseeing WCC students' involvement with the Mission of Mercy Healthcare event that provided dental and healthcare procedures for little or no cost to over a 1000 adults and children. Lastly, President Bellanca congratulated biology faculty member Dr. Marvin Boluyt who developed the Exercise is Medicine on Campus Program which led to WCC receiving a silver level award.

**OLD BUSINESS**

**Approval of 2019 - 20 Faculty Sabbaticals (Action)**

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board approve the requested 2019-20 Faculty Sabbatical Leaves as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Approval of Examity Remote Proctoring Contract (Action)**

It was moved by Trustee Landau and seconded by Vice Chair Milliken that the Board approve the continuation of Examity Learning Validation and Remote Proctoring at an annual cost not to exceed \$75,000.

**Financial Reports (May 2019) (Action)**

**Facilities Development Report**

**REMARKS**

**Remarks of Members of Board of Trustees**

**President's Remarks**

**OLD BUSINESS**

**Approval of 2019 - 20 Faculty Sabbaticals (Action)**

**Approval of Examity Remote Proctoring Contract (Action)**

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Campus Cooling Tower Replacement Contract Award (Action)**

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board approve a construction contract with Ecker Mechanical in the amount of \$1,098,375.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Approval of Technology Managed Service Contract (Action)**

It was moved by Trustee Landau and seconded by Vice Chair Milliken that the Board approve a five-year technology managed services contract, commencing July 29, 2019 with Ellucian Company L.P. in the fixed amount of \$5,241,826 per year for each of the five years. It is also recommended that the Board approve the utilization of General Fund Reserves to fund the costs of the proposed Transition Assistance Plan for the impacted WCC IT Staff.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; no, Trustee Hatcher; no, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**NEW BUSINESS**

**Recommendation for New Programs 2019-20**

Dr. Kimberly Hurns, Vice President for Instruction briefed the Board on the need for the new recommended programs.

**Recommendation for Discontinuation of Programs 2019-20**

Dr. Kimberly Hurns, Vice President for Instruction explained to the Board the need for the discontinuation of the programs submitted.

**Design Contract for the ML Renovation Project**

Mr. William Johnson, Vice President and CFO communicated to the Board that this contract was the first phase of the ML renovation project and will be funded through the deferred maintenance fund.

**ML Firing Range Ductwork Replacement Contract**

Mr. William Johnson, Vice President and CFO explained to the Board the necessity for the firing range ductwork replacement in ML.

**Approval of Examiy Remote Proctoring Contract (Action)(cont)**

**Campus Cooling Tower Replacement Contract Award (Action)**

**Approval of Technology Managed Service Contract (Action)**

**NEW BUSINESS**

**Recommendation for New Programs 2019-20**

**Recommendation for Discontinuation of Programs 2019-20**

**Design Contract for the ML Renovation Project**

**ML Firing Range Ductwork Replacement Contract**

**Adjournment of Monthly Meeting (Action)**

It was moved by Trustee Landau and seconded by Treasurer Davis that the Board move to adjourn the Monthly meeting. A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

David DeVarti  
Secretary

Christina Fleming  
Chair

**Adjournment of  
Monthly Meeting  
(Action)**