

**Board of Trustees**  
Washtenaw Community College

TAB A

**ACTION**

4800 E. Huron River Drive  
Ann Arbor, Michigan 48105-4800

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Subject  
Approval of Minutes

Date  
September 24, 2019

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**RECOMMENDATION**

That the Board of Trustees approve the minutes July 30<sup>th</sup> Monthly Meeting as submitted.

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Prepared by: Vanessa Brooks  
Title: Director of President and  
Board Affairs

Recommended by: *Rose B. Bellanca, Ed.D.*  
Rose B. Bellanca, President

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**MINUTES  
WASHTENAW COMMUNITY COLLEGE  
MONTHLY MEETING OF THE BOARD OF TRUSTEES  
TUESDAY, JULY 30, 2019**

**CALL TO ORDER**

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on July 30, 2019 at 6:05 p.m. in Towsley Auditorium, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

**Present:** Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis, Secretary David DeVarti, Trustee Richard J. Landau and Trustee Diana McKnight-Morton

**Absent:** Trustee Ruth Hatcher

**Approval of Agenda (Action)**

It was moved by Trustee McKnight-Morton and seconded by Secretary Davis that the Board approve the agenda for the July 30<sup>th</sup> Monthly Meeting. The motion was adopted.

**Approval of Minutes (Action)**

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board approve the minutes of the June 25<sup>th</sup> Monthly Meeting as submitted. The motion was adopted.

**Recess to Go Into Closed Session to Discuss Collective Bargaining (Action)**

It was moved by Trustee Landau and seconded by Vice Chair Milliken that the Board recess to go into Closed Session to discuss Collective Bargaining.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted. The meeting recessed at 6:07 pm.

The meeting reconvened at 6:19pm.

**Ratification of Appendix E of the Washtenaw Community College Education Association Master Agreement (Part-Time Adjunct Teaching Faculty) Contract (Action)**

It was moved by Trustee Landau and seconded by Treasurer Davis that TAB I be moved to current business. The motion was adopted.

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board ratify the proposed three-year agreement effective August 16, 2019, continuing through August 15, 2022, between Part-Time Adjunct Teaching Faculty, affiliate with Michigan Education Association/National Education Association and the Washtenaw Community College Board of Trustees.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Call to order**

**Approval of Agenda (Action)**

**Approval of Minutes (Action)**

**Recess to Go Into Closed Session to Discuss Collective Bargaining (Action)**

**Ratification of Appendix E of the Washtenaw Community College Education Association Master Agreement (Part-Time Adjunct Teaching Faculty) Contract (Action)**

## **CITIZEN PARTICIPATION**

### WCC Education Association

Mr. David Fitzpatrick, WCCEA President and Social Science faculty, thanked Chair Fleming for moving the vote on the Adjunct Contract to current business. He stated that both sides should be commended for working together to get the contract done. Lastly, he stated that it was the job of everyone to support the decision to go to managed services.

### Public Comments

There were no public comments.

### Written Communications

There was one communication received.

## **SPECIAL REPORTS**

### Master Plan Process Update

Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation gave the Board a brief overview of the Master Plan process over the last year.

Mr. Stephan White, Director of Landscape Architecture and Urban Design of Albert Kahn and Associates presented to the Board a draft of the Master Plan based on the feedback received throughout the process.

### College Goals – Strategic Plan Accomplishments 2018 – 19

Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation gave the Board a brief overview of the Strategic Plan process from implementation until now.

Dr. Kimberly Hurns, Vice President of Instruction spoke to the Board about implantation of the professional development software with an increased engagement of twenty four percent campus wide.

Ms. Christine Mihaly, Director of Human Resources briefed the Board on the diversity and technical training offered via Human Resources resulting in a thirty-seven percent increase in the diversity of applicant pools.

Ms. Linda Blakey, Executive Vice President of Student and Academic Services described to the Board the Title X and Public Safety initiatives that were available for students, faculty and staff over the past year.

Dr. Kimberly Hurns, Vice President of Instruction and Ms. Linda Blakey, Executive Vice President of Student and Academic Services spoke to the Board about the good work towards the College's goal of increased retention and student success.

## **CITIZEN PARTICIPATION**

### WCC Education Association

WCC Education Association

### Public Comments

### Written Communications

## **SPECIAL REPORTS**

### Master Plan Process Update

### College Goals – Strategic Plan Accomplishments 2018 – 19

Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation informed the Board of the HLC visit in 2020 and talked about the activities that are taking place in preparation for the visit. She also mentioned the Colleges international and study aboard opportunities.

Mr. Brenden Prebo, Associate Vice President of Marketing and Communication communicated to the Board about all the activities and events around the visibility and branding of the College.

Dr. Michelle Mueller, Vice President of Economic and College Development, informed the Board that Career transitions participation has increased eighteen percent. She also spoke about the first ever virtual career fair. Lastly, she informed the Board of the college's newest union trade partnership with the United Union of Roofers, Waterproofers, and Allied Workers.

Ms. Linda Blakey, Executive Vice President of Student and Academic Services described to the Board the accomplishments with the College's ongoing and new academic partnerships.

Mr. Philip Snyder, Associate Vice President for Advancement informed the Board that overall fundraising has increased by 143% with over \$700, 000 in scholarships awarded. He also mentioned that 73 students were awarded the Finish Line Scholarships and of that, 20 have already graduated.

Mr. William Johnson, Executive Vice President and CFO talked about the implementation of the classroom furniture replacement. He also spoke about the increased efforts in creating alternative revenue streams. Lastly, he spoke about the ongoing efforts to reduce the College's electrical consumption and gas emissions.

Dr. Michelle Mueller, Vice President of Economic and College Development and Ms. Linda Blakey, Executive Vice President of Student and Academic Services briefed the Board on the community activities and engagement over the past year.

## **MONTHLY REPORTS**

### **Personnel Recommendations (Action)**

It was moved by Vice Chair Milliken and seconded by Trustee McKnight-Morton that the Board approve the personnel recommendations as submitted. The motion was adopted.

### **Appointment and 2019-20 Salary Adjustment for the President /CEO (Action)**

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board extend the appointment of Dr. Rose B. Bellanca as President and Chief Executive Officer to June 30, 2022, that her 2019-2020 salary be set at \$224,097, that she receive the opportunity to take paid bereavement leave at a time before January 1, 2020, and that the Chair of the Board of Trustees be authorized to sign a contract with Dr. Bellanca on behalf of the Board.

## **MONTHLY REPORTS**

### **Personnel Recommendations (Action)**

### **Appointment and 2019-20 Salary Adjustment for the President /CEO (Action)**

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Facilities Development Report

Mr. William Johnson, Vice President and CFO briefed the Board on the status of several projects. Lastly, he informed the Board that the replacement of the Women's hot tub at the Fitness Center was almost complete.

**REMARKS**

Remarks of Members of Board of Trustees

Vice Chair Milliken spoke about the MCCA conference he attended and the top issues that are plaguing community college students.

Chair Fleming talked to the Board about her experience at the MCCA Conference and mentioned the top issues in community colleges is student success.

Trustee McKnight-Morton spoke about the ALICE report and issues that are impacting community college students.

President's Remarks

President Bellanca thanked the Board for renewing her contract. She also informed the Board of the Purple Heart awarded to former Trustee Anthony Procassini for his service in the Marine Corp during World War II. Lastly, she thanked Trustees Fleming, Milliken and McKnight-Morton for attending the MCCA Conference.

**OLD BUSINESS**

Recommendation for New Programs 2019-20 (Action)

It was moved by Secretary DeVarti and seconded by Trustee Landau that the Board approve the New Programs and 3 +1 Articulation Agreements for Fall 2019 as submitted. The motion was adopted.

Recommendation for Discontinuation of Programs 2019-20 (Action)

It was moved by Secretary DeVarti and seconded by Trustee Landau that the Board discontinue the list of programs as submitted. The motion was adopted.

Design Contract for the ML Renovation Project (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary DeVarti that the Board approve a construction contract with Hobbs & Black and not to exceed \$380,000.

Appointment and  
2019-20 Salary  
Adjustment for the  
President /CEO  
(Action) (cont)

Facilities  
Development  
Report

**REMARKS**

Remarks of  
Members of Board  
of Trustees

President's Remarks

**OLD BUSINESS**

Recommendation  
for New Programs  
2019-20 (Action)

Recommendation  
for Discontinuation  
of Programs 2019-  
20 (Action)

Design Contract for  
the ML Renovation  
Project (Action)

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Design Contract for  
the ML Renovation  
Project  
(Action)(cont)**

**ML Firing Range Ductwork Replacement Contract (Action)**

It was moved by Trustee Landau and seconded by Vice Chair Milliken that the Board approve a construction contract with S&Z Sheetmetal Inc in the amount of \$199,500.

**ML Firing Range  
Ductwork  
Replacement  
Contract (Action)**

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**NEW BUSINESS**

**NEW BUSINESS**

**SC Flooring Replacement Project (Action)**

It was moved by Trustee Landau and seconded by Treasurer Davis that the Board approve a contract with Flooring Technologies in the amount of \$103,136.34.

**SC Flooring  
Replacement  
Project (Action)**

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Adjournment of Monthly Meeting (Action)**

**Adjournment of  
Monthly Meeting  
(Action)**

It was moved by Trustee Landau and seconded by Treasurer Davis that the Board adjourn the Monthly meeting. The motion was adopted. The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

David DeVarti  
Secretary

Christina Fleming  
Chair