

Course Discipline Code & No: CCC 240 Title: Custom Auto Body Technician IIIEffective Term Winter 2009Division Code: VCTDepartment Code: CRTOrg #: 14110Don't publish: ☐ College Catalog ☐ Time Schedule ☐ Web Page

Reason for Submission. Check all that apply.

☒ New course approval☐ Three-year syllabus review/Assessment report☐ Course change☐ Reactivation of inactive course☐ Inactivation (Submit this page only.)

Change information: Note all changes that are being made. Form applies only to changes noted.

☐ Consultation with all departments affected by this course is required.☐ Course discipline code & number (was _____)*

*Must submit inactivation form for previous course.

☐ Course title (was _____)☐ Course description☐ Course objectives (minor changes)☐ Credit hours (credits were: _____)☐ Total Contact Hours (total contact hours were: _____)☐ Distribution of contact hours (contact hours were:
lecture: _____ lab _____ clinical _____ other _____)☐ Pre-requisite, co-requisite, or enrollment restrictions☐ Change in Grading Method☐ Outcomes/Assessment☐ Objectives/Evaluation☐ Other _____

Rationale for course or course change. Attach course assessment report for existing courses that are being changed.

Offer students training in the field of Customizing and close the gap on industry, NATEF and I-Car standards.

Approvals Department and divisional signatures indicate that all departments affected by the course have been consulted.

Department Review by Chairperson

☐ New resources needed☐ All relevant departments consultedPrint: W. Gary Sobbry, Jr.
Faculty/Preparer

Signature

W. Gary Sobbry, Jr.Date: 1-28-08Print: W. Gary Sobbry, Jr.
Department Chair

Signature

W. Gary Sobbry, Jr.Date: 1-28-08

Division Review by Dean

☒ Request for conditional approvalRecommendation ☒ Yes ☐ No

Dean's/Administrator's Signature

[Signature]

Date

1/30/08

Curriculum Committee Review

Recommendation

☐ Tabled☐ Yes☐ No

Curriculum Committee Chair's Signature

Date

Vice President for Instruction Approval

[Signature]

Vice President's Signature

Date

1/31/08Approval ☐ Yes ☐ No ☒ Conditional

Do not write in shaded area.

Log File 1/21/08 Ecopy ☐ Banner 2/5 C&A Database 2/5 C&A Log File 2/5 Basic skills ☐ Contact fee ☒Please return completed form to the Office of Curriculum & Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

Office of Curriculum & Assessment

Approved by Assessment Committee 10/06

<http://www.wccnet.edu/departments/curriculum/>WGS

MASTER SYLLABUS

***Complete ALL sections which apply to the course, even if changes are not being made.**

Course: <u>CCC 240</u>	Course title: <u>Custom Auto Body Technician III</u>
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Credit hours: <u>4</u> If variable credit, give range: _____ to _____ credits	Contact hours per semester:	Are lectures, labs, or clinicals offered as separate sections? ☐ Yes - lectures, labs, or clinicals are offered in separate sections ☒ No - lectures, labs, or clinicals are offered in the same section	Grading options: ☐ P/NP (limited to clinical & practica) ☐ S/U (for courses numbered below 100) X Letter grades																		
	<table border="1"> <thead> <tr> <th></th> <th>Student</th> <th>Instructor</th> </tr> </thead> <tbody> <tr> <td>Lecture:</td> <td><u>60</u></td> <td><u>60</u></td> </tr> <tr> <td>Lab:</td> <td><u>45</u></td> <td><u>45</u></td> </tr> <tr> <td>Clinical:</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Practicum:</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Other:</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Totals:</td> <td><u>105</u></td> <td><u>105</u></td> </tr> </tbody> </table>				Student	Instructor	Lecture:	<u>60</u>	<u>60</u>	Lab:	<u>45</u>	<u>45</u>	Clinical:	_____	_____	Practicum:	_____	_____	Other:	_____	_____
	Student	Instructor																			
Lecture:	<u>60</u>	<u>60</u>																			
Lab:	<u>45</u>	<u>45</u>																			
Clinical:	_____	_____																			
Practicum:	_____	_____																			
Other:	_____	_____																			
Totals:	<u>105</u>	<u>105</u>																			

Prerequisites. Select one:

☒ College-level Reading & Writing

☐ Reduced Reading/Writing Scores

☐ No Basic Skills Prerequisite

(Add information at Level I prerequisite)

(College-level Reading and Writing is not required.)

In addition to Basic Skills in Reading/Writing:

Level I (enforced in Banner)

Course	Grade	Test	Min. Score	Concurrent Enrollment Can be taken together	Corequisites Must be enrolled in this class also during the same semester
X and ☐ or <u>CCC 200</u>	<u>B</u>	_____	_____	☐	_____
☐ and ☐ or <u>CCC 220</u>	<u>B</u>	_____	_____	☐	_____
☐ and ☐ or _____	_____	_____	_____	☐	_____
☐ and ☐ or _____	_____	_____	_____	☐	_____

Level II (enforced by instructor on first day of class)

Course	Grade	Test	Min. Score
☐ and ☐ or _____	_____	_____	_____
☐ and ☐ or _____	_____	_____	_____

Enrollment restrictions (In addition to prerequisites, if applicable.)

☐ and X or Consent required

☐ and ☐ or Admission to program required

☐ and ☐ or Other (please specify):

Program: _____

Please send syllabus for transfer evaluation to:

Conditionally approved courses are not sent for evaluation.

Insert course number and title you wish the course to transfer as.

☐ E.M.U. as _____

☐ _____ as _____

☐ U of M as _____

☐ _____ as _____

☐ _____ as _____

☐ _____ as _____

WCS
10/06

Course CCC 240	Course title Custom Auto Body Technician III	
Course description State the purpose and content of the course. Please limit to <u>500</u> characters.	The object of this course is to provide a platform on which students can start to apply the skill and experience they have acquired in prior courses. Students will demonstrate their proficiency in the design, assembly, and completion of show quality vehicles. Prior projects have been feature in national media publications such as News Week, Car and Driver, Hot Rod, and television programs that includes The Learning Channels' "Rides." Teamwork, establishing project guidelines, time management, developing problem solving skills, goal setting, and the achievement of these goals will be emphasized.	
Course outcomes List skills and knowledge students will have after taking the course. Assessment method Indicate how student achievement in each outcome will be assessed to determine student achievement for purposes of course improvement.	Outcomes (applicable in all sections) THIS COUSE IS UP FOR CONDITIONAL APPROVAL ONLY PER ROGER PALAY. - W. GARY SOBBRY, JR.	Assessment Methods for determining course effectiveness THIS COUSE IS UP FOR CONDITIONAL APPROVAL ONLY PER ROGER PALAY. - W. GARY SOBBRY, JR.
Course Objectives Indicate the objectives that support the course outcomes given above. Course Evaluations Indicate how instructors will determine the degree to which each objective is met for each student.	Objectives (applicable in all sections)	Evaluation Methods for determining level of student performance of objectives
List all new resources needed for course, including library materials.		
Student Materials:		
List examples of types Texts Supplemental reading		Estimated costs \$

MASTER SYLLABUS

Supplies Uniforms Equipment Tools Software		
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Equipment/Facilities: Check all that apply. (All classrooms have overhead projectors and permanent screens.)

Check level only if the specified equipment is needed for all sections of a course.

☐ Level I classroom

Permanent screen & overhead projector

☐ Level II classroom

Level I equipment plus TV/VCR

X Level III classroom

Level II equipment plus data projector, computer, faculty workstation

☐ Off-Campus Sites

☐ Testing Center

☐ Computer workstations/lab

☐ ITV

☐ TV/VCR

☐ Data projector/computer

☐ Other _____

Assessment plan:

Learning outcomes to be assessed (list from Page 3)	Assessment tool	When assessment will take place (semester & year)	Course section(s)/other population	Number students to be assessed

Scoring and analysis of assessment:

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally developed rubric, external evaluation, other). Attach the rubric/scoring guide.
2. Indicate the standard of success to be used for this assessment.
3. Indicate who will score and analyze the data (data must be blind-scored).
4. Explain the process for using assessment data to improve the course.