Washtenaw Community College Comprehensive Report

HIT 250 Medical Coding Practicum
Conditional Approval
Effective Term: Fall 2013

Course Cover

Division: Business and Computer Technologies
Department: Business Office Systems
Discipline: Health Information Technology
Course Number: 250
Org Number: 13310
Full Course Title: Medical Coding Practicum
Transcript Title: Medical Coding Practicum
Is Consultation with other department(s) required: No
Publish in the Following: College Catalog , Time Schedule , Web Page
Reason for Submission: New Course
Change Information:
Rationale: Requesting Conditional Approval. This course is part of an expanded medical coding curriculum in the BOS Department and will support the creation of a new Medical Billing and Coding Certificate.
Proposed Start Semester: Fall 2014
Course Description: This practicum is the capstone course in the Medical Coding Certificate program. Students will function as student interns (not as employees) in host physicians' offices or healthcare facilities and will apply their skills in classification and coding of diseases and procedures and perform other related coding functions. The students' work will be supervised by WCC instructor(s) as well as healthcare office/facility staff.

Course Credit Hours

Variable hours: No
Credits: 3
Lecture Hours: Instructor: 45 **Student:** 45
Lab: Instructor: 0 **Student:** 0
Clinical: Instructor: 0 **Student:** 0

Total Contact Hours: Instructor: 45 **Student:** 45
Repeatable for Credit: NO
Grading Methods: Letter Grades
Audit
Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math
Requisites

Prerequisite
HIT 205, 215, BOS 223, BOS 224, CMC 121

General Education
Request Course Transfer

Proposed For:

Student Learning Outcomes

1. Perform a variety of hands-on encoding of diseases and procedures from narratives and other sources of information about patient care and treatment.
   - **Assessment 1**
      - **Assessment Tool:** Employer Evaluation/Assessment Review
      - **Assessment Date:** Winter 2017
      - **Assessment Cycle:** Every Three Years
      - **Course section(s)/other population:** All Sections
      - **Number students to be assessed:** All Students
      - **How the assessment will be scored:** Checklist/Employer Summary and Assessment Report
      - **Standard of success to be used for this assessment:** 75% of students will earn 75% or higher on employer checklist/review.
      - **Who will score and analyze the data:** Departmental Faculty and Intern Site Supervisor

2. Demonstrate knowledge of principles of disease and procedure classification systems.
   - **Assessment 1**
      - **Assessment Tool:** Employer Evaluation/Assessment Review
      - **Assessment Date:** Winter 2017
      - **Assessment Cycle:** Every Three Years
      - **Course section(s)/other population:** All Sections
      - **Number students to be assessed:** All Students
      - **How the assessment will be scored:** Checklist/Employer Summary and Assessment Report
      - **Standard of success to be used for this assessment:** 75% of students will earn 75% or higher on employer checklist/review.
      - **Who will score and analyze the data:** Departmental Faculty and Intern Site Supervisor

3. Demonstrate an understanding of and distinguish between acute care, ambulatory, physician and facility healthcare information environments and coding requirements.
   - **Assessment 1**
      - **Assessment Tool:** Employer Evaluation/Assessment Review
      - **Assessment Date:** Winter 2017
      - **Assessment Cycle:** Every Three Years
      - **Course section(s)/other population:** All Sections
      - **Number students to be assessed:** All Students
      - **How the assessment will be scored:** Checklist/Employer Summary and Assessment Report
      - **Standard of success to be used for this assessment:** 75% of students will earn 75% or higher on employer checklist/review.
      - **Who will score and analyze the data:** Departmental Faculty and Intern Site Supervisor

4. Demonstrate the ability to maintain the integrity of healthcare information and accurately use healthcare vocabularies.
   - **Assessment 1**
      - **Assessment Tool:** Employer Evaluation/Assessment Review
      - **Assessment Date:** Winter 2017
      - **Assessment Cycle:** Every Three Years
      - **Course section(s)/other population:** All Sections
      - **Number students to be assessed:** All Students
      - **How the assessment will be scored:** Checklist/Employer Summary and

Assessment Report
Standard of success to be used for this assessment: 75% of students will earn 75% or higher on employer checklist/review.
Who will score and analyze the data: Departmental Faculty and Intern Site Supervisor

5. Demonstrate knowledge of privacy issues and maintain the integrity of healthcare data and accurately use healthcare vocabularies.
    Assessment 1
    Assessment Tool: Employer Evaluation/Assessment Review
    Assessment Date: Winter 2017
    Assessment Cycle: Every Three Years
    Course section(s)/other population: All Sections
    Number students to be assessed: All Students
    How the assessment will be scored: Checklist/Employer Summary and Assessment Report
    Standard of success to be used for this assessment: 75% of students will earn 75% or higher on employer checklist/review.
    Who will score and analyze the data: Departmental Faculty and Intern Site Supervisor

Course Objectives
1. Requesting Conditional Approval. Objectives to be determined.
    Matched Outcomes

New Resources for Course
Course Textbooks/Resources
Textbooks
Manuals
Periodicals
Software
Equipment/Facilities

Reviewer	Action	Date
Faculty Preparer:		
Joyce Jenkins	*Faculty Preparer*	*Feb 11, 2013*
Department Chair/Area Director:		
Joyce Jenkins	*Recommend Approval*	*Feb 14, 2013*
Dean:		
Rosemary Wilson	*Request Conditional Approval*	*Feb 20, 2013*
Vice President for Instruction:		
Stuart Blacklaw	*Conditional Approval*	*Mar 01, 2013*