MBC 215 Introductory Procedural Coding
Effective Term: Spring/Summer 2017

Course Cover

Division: Health Sciences
Department: Allied Health
Discipline: Medical Billing and Coding
Course Number: 215
Org Number: 15900
Full Course Title: Introductory Procedural Coding
Transcript Title: Intro Procedural Coding
Is Consultation with other department(s) required: No
Publish in the Following: College Catalog , Time Schedule , Web Page
Reason for Submission: Course Change
Change Information:
　　Consultation with all departments affected by this course is required.
　　Pre-requisite, co-requisite, or enrollment restrictions
Rationale: To update the prerequisites required by this course.
Proposed Start Semester: Spring/Summer 2017
Course Description: In this course, students will be introduced to the principles and application of procedure coding systems such as ICD-10-CM Volume III and ICD-10-PCS, CPT 4 and HCPCS. Students will also learn about procedural groupings such as APC and RUGs. This course was previously HIT 215.

Course Credit Hours

Variable hours: No
Credits: 3
Lecture Hours: Instructor: 45 **Student:** 45
Lab: Instructor: 0 **Student:** 0
Clinical: Instructor: 0 **Student:** 0

Total Contact Hours: Instructor: 45 Student: 45

Repeatable for Credit: NO
Grading Methods: Letter Grades
Audit
Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math

Requisites

Prerequisite
BIO 109 minimum grade "C"
or

Prerequisite
BIO 111 minimum grade "C"
and
Prerequisite
HSC 124 minimum grade "C"
Corequisite
MBC 205

General Education

Request Course Transfer
   Proposed For:

Student Learning Outcomes

1. Perform basic hands-on encoding of procedures from narratives and other sources of information about patient care and treatment.
   Assessment 1
   Assessment Tool: Practical exam
   Assessment Date: Winter 2017
   Assessment Cycle: Every Three Years
   Course section(s)/other population: All sections
   Number students to be assessed: All students
   How the assessment will be scored: Answer Key/Checklist
   Standard of success to be used for this assessment: 75% of students will score 75% or higher on exam.
   Who will score and analyze the data: Departmental Faculty

2. Demonstrate principles of, distinguish, and accurately apply ICD-10-PCS, CPT-4, and HCPCS procedure coding systems.
   Assessment 1
   Assessment Tool: Practical exam
   Assessment Date: Winter 2017
   Assessment Cycle: Every Three Years
   Course section(s)/other population: All sections
   Number students to be assessed: All students
   How the assessment will be scored: Answer Key/Checklist
   Standard of success to be used for this assessment: 75% of students will score 75% or higher on exam.
   Who will score and analyze the data: Departmental Faculty

3. Use official coding guidelines and reporting requirements for code assignment.
   Assessment 1
   Assessment Tool: Practical exam
   Assessment Date: Winter 2017

Assessment Cycle: Every Three Years
Course section(s)/other population: All sections
Number students to be assessed: All students
How the assessment will be scored: Answer Key/Checklist
Standard of success to be used for this assessment: 75% of students will score 75% or higher on exam.
Who will score and analyze the data: Departmental Faculty

Course Objectives

1. Practice standards of ethical procedural coding.
2. Identify the importance of documentation on code assignment and the subsequent reimbursement impact.
3. Interpret procedural coding guidelines for accurate code assignment.
4. Demonstrate knowledge of anatomy, disease, and medical terminology to interpret clinical documentation.
5. Recognize and apply procedural groupings such as APC, RUGs, and DRGs.
6. Assign appropriate modifiers to procedures to receive the appropriate maximum reimbursement.
7. Utilize CPT-4 and HCPCS coding manuals to accurately assign procedure codes.
8. Describe the major sections and symbols of the CPT-4 manual.
9. Assign complex codes from the Evaluation and Management, Anesthesia, Surgery, Radiology, Pathology and Laboratory, and Medicine Sections of the CPT-4.
10. Distinguish between CPT, national, and local codes.
11. Assign proper HCPCS codes and explain in which settings to use HCPCS codes.
12. Explain bundling and unbundling codes.
13. Define the coders role in coding compliance.

New Resources for Course

Course Textbooks/Resources
Textbooks
Manuals
Periodicals
Software

Equipment/Facilities

Reviewer	Action	Date
Faculty Preparer:		
Kelly Shew	*Faculty Preparer*	*Nov 30, 2016*
Department Chair/Area Director:		
Connie Foster	*Recommend Approval*	*Dec 05, 2016*
Dean:		

Valerie Greaves   *Recommend Approval*   *Dec 12, 2016*
Curriculum Committee Chair:
David Wooten   *Recommend Approval*   *Jan 10, 2017*
Assessment Committee Chair:
Ruth Walsh   *Recommend Approval*   *Jan 11, 2017*
Vice President for Instruction:
Bill Abernethy   *Approve*   *Jan 12, 2017*