

## Washtenaw Community College Comprehensive Report

### MBC 250 Medical Coding Practicum Effective Term: Fall 2017

#### Course Cover

**Division:** Health Sciences

**Department:** Allied Health

**Discipline:** Medical Billing and Coding

**Course Number:** 250

**Org Number:** 15900

**Full Course Title:** Medical Coding Practicum

**Transcript Title:** Medical Coding Practicum

**Is Consultation with other department(s) required:** No

**Publish in the Following:** College Catalog , Time Schedule , Web Page

**Reason for Submission:** Course Change

**Change Information:**

**Pre-requisite, co-requisite, or enrollment restrictions**

**Other:**

**Rationale:** Update prerequisites

**Proposed Start Semester:** Fall 2017

**Course Description:** In this course, students will function as student interns (not as employees) in host physicians' offices or healthcare facilities and will apply their skills in classification and coding of diseases and procedures and perform other related billing and/or coding functions. The students' work will be supervised by WCC instructor(s) as well as healthcare office/facility staff. This course was previously HIT 250.

#### Course Credit Hours

**Variable hours:** No

**Credits:** 3

**Lecture Hours: Instructor: 0 Student: 0**

**Lab: Instructor: 30 Student: 30**

**Clinical: Instructor: 120 Student: 120**

**Total Contact Hours: Instructor: 150 Student: 150**

**Repeatable for Credit:** NO

**Grading Methods:** Letter Grades

Audit

**Are lectures, labs, or clinicals offered as separate sections?:** YES (separate sections)

#### College-Level Reading and Writing

College-level Reading & Writing

#### College-Level Math

No Level Required

#### Requisites

**Prerequisite**

MBC 185

and

**Prerequisite**

MBC 210

and

**Prerequisite**

MBC 220

and

**Prerequisite**

MBC 223

and

**Prerequisite**

MBC 224

**General Education****Request Course Transfer****Proposed For:****Student Learning Outcomes**

1. Perform a variety of hands-on encoding of diseases and procedures from narratives and other sources of information about patient care and treatment.

**Assessment 1**

Assessment Tool: Employer Evaluation/Assessment Review

Assessment Date: Winter 2017

Assessment Cycle: Every Three Years

Course section(s)/other population: All Sections

Number students to be assessed: All Students

How the assessment will be scored: Checklist/Employer Summary and Assessment Report

Standard of success to be used for this assessment: 75% of students will earn 75% or higher on employer checklist/review.

Who will score and analyze the data: Departmental Faculty and Intern Site Supervisor

2. Apply the principles of disease and procedure classification systems.

**Assessment 1**

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**Course Objectives**

1. Maintain patient confidentiality in and out of the workplace according to HIPAA.
2. Demonstrate appropriate levels of communication with various people, including, but not limited to, physicians, nurses, and patients.
3. Display ethical behavior in all situations.
4. Explain how and why different healthcare facilities might have alternate ways of achieving the same goals.
5. Determine appropriate diagnoses and procedures from patient charts, notes, and other relevant documentation.
6. Apply proper billing procedures according to various insurance company rules and guidelines.

7. Review and prepare for certification exam.
8. Create a new or update an existing resume.

## **New Resources for Course**

### **Course Textbooks/Resources**

Textbooks  
Manuals  
Periodicals  
Software

### **Equipment/Facilities**

Level I classroom  
Off-Campus Sites

<b><u>Reviewer</u></b>	<b><u>Action</u></b>	<b><u>Date</u></b>
<b>Faculty Preparer:</b> <i>Connie Foster</i>	<i>Faculty Preparer</i>	<i>Feb 14, 2017</i>
<b>Department Chair/Area Director:</b> <i>Connie Foster</i>	<i>Recommend Approval</i>	<i>Feb 14, 2017</i>
<b>Dean:</b> <i>Valerie Greaves</i>	<i>Recommend Approval</i>	<i>Feb 22, 2017</i>
<b>Curriculum Committee Chair:</b> <i>David Wooten</i>	<i>Recommend Approval</i>	<i>Mar 16, 2017</i>
<b>Assessment Committee Chair:</b>		
<b>Vice President for Instruction:</b> <i>Kimberly Hurns</i>	<i>Approve</i>	<i>Mar 17, 2017</i>