

Course Discipline Code & No: PLS 150 Title: State and Local Government and Politics Effective Term W09Division Code: HSS Department Code: SOC Org #: _____Don't publish: ☐ College Catalog ☐ Time Schedule ☐ Web Page

Reason for Submission. Check all that apply.

- ☐ New course approval
☒ Three-year syllabus review/Assessment report
☐ Course change
☐ Reactivation of inactive course
☐ Inactivation (Submit this page only.)

Change information: Note all changes that are being made. Form applies only to changes noted.

- ☐ Consultation with all departments affected by this course is required.
☐ Course discipline code & number (was _____)*
 *Must submit inactivation form for previous course.
☐ Course title (was _____)
☒ Course description
☐ Course objectives (minor changes)
☐ Credit hours (credits were: _____)
☐ Total Contact Hours (total contact hours were: _____)
☐ Distribution of contact hours (contact hours were: lecture: _____ lab _____ clinical _____ other _____)
☐ Pre-requisite, co-requisite, or enrollment restrictions
☐ Change in Grading Method
☒ Outcomes/Assessment
☒ Objectives/Evaluation
☐ Other _____

Rationale for course or course change. Attach course assessment report for existing courses that are being changed.

Update course to reflect current curriculum

Approvals Department and divisional signatures indicate that all departments affected by the course have been consulted.

Department Review by Chairperson ☐ New resources needed ☐ All relevant departments consulted

Print: Lynn N. Rivers Signature: Lynn N. Rivers Date: 4/29/08
 Faculty/Preparer
 Print: Randy LaHore Signature: Randy LaHore Date: 09/17/08
 Department Chair

Division Review by Dean

☐ Request for conditional approvalRecommendation ☒ Yes ☐ No

Dean's/Administrator's Signature

Date

Curriculum Committee Review

Recommendation

☐ Tabled ☒ Yes ☐ No

Curriculum Committee Chair's Signature

Date

Vice President for Instruction Approval

Vice President's Signature

Date

Approval ☒ Yes ☐ No ☐ Conditional

Do not write in shaded area.

Log File 2/18/08 Copy ☐ Banner _____ C&A Database _____ C&A Log File _____ Basic skills ☐ Contact fee ☐Please return completed form to the Office of Curriculum & Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

Office of Curriculum & Assessment

Approved by Assessment Committee 10/06

<http://www.wccnet.edu/departments/curriculum/>

MASTER SYLLABUS

***Complete ALL sections which apply to the course, even if changes are not being made.**

Course: PLS 150	Title: State and Local Government and Politics
---------------------------	---

Credit hours: 3 If variable credit, give range: _____ to _____ credits	Contact hours per semester: <table border="1"> <thead> <tr> <th></th> <th>Student</th> <th>Instructor</th> </tr> </thead> <tbody> <tr> <td>Lecture:</td> <td>45</td> <td>45</td> </tr> <tr> <td>Lab:</td> <td></td> <td></td> </tr> <tr> <td>Clinical:</td> <td></td> <td></td> </tr> <tr> <td>Practicum:</td> <td></td> <td></td> </tr> <tr> <td>Other:</td> <td></td> <td></td> </tr> <tr> <td>Totals:</td> <td>45</td> <td>45</td> </tr> </tbody> </table>		Student	Instructor	Lecture:	45	45	Lab:			Clinical:			Practicum:			Other:			Totals:	45	45	Are lectures, labs, or clinicals offered as separate sections? ☐ Yes - lectures, labs, or clinicals are offered in separate sections ☒ No - lectures, labs, or clinicals are offered in the same section	Grading options: ☐ P/NP (limited to clinical & practica) ☐ S/U (for courses numbered below 100) ☒ Letter grades
	Student	Instructor																						
Lecture:	45	45																						
Lab:																								
Clinical:																								
Practicum:																								
Other:																								
Totals:	45	45																						

Prerequisites. Select one:

- ☒ College-level Reading & Writing
 ☐ Reduced Reading/Writing Scores (Add information at Level I prerequisite)
 ☐ No Basic Skills Prerequisite (College-level Reading and Writing is not required.)

In addition to Basic Skills in Reading/Writing:

Level I (enforced in Banner)

Course	Grade	Test	Min. Score	Concurrent Enrollment Can be taken together	Corequisites Must be enrolled in this class also during the same semester
☐ and ☐ or _____	_____	_____	_____	☐	_____
☐ and ☐ or _____	_____	_____	_____	☐	_____
☐ and ☐ or _____	_____	_____	_____	☐	_____
☐ and ☐ or _____	_____	_____	_____	☐	_____

Level II (enforced by instructor on first day of class)

Course	Grade	Test	Min. Score
☐ and ☐ or _____	_____	_____	_____
☐ and ☐ or _____	_____	_____	_____

Enrollment restrictions (In addition to prerequisites, if applicable.)

- ☐ and ☐ or Consent required
 ☐ and ☐ or Admission to program required
 Program: _____
 ☐ and ☐ or Other (please specify): _____

Please send syllabus for transfer evaluation to:

Conditionally approved courses are not sent for evaluation.

Insert course number and title you wish the course to transfer as.

- | | |
|--|---|
| ☐ E.M.U. as _____ | ☐ _____ as _____ |
| ☐ U of M as _____ | ☐ _____ as _____ |
| ☐ _____ as _____ | ☐ _____ as _____ |

Course PLS 150	Title: State and Local Government and Politics	
Course description State the purpose and content of the course. Please limit to <u>500</u> characters.	Non-federal (State and Local) governments will be examined in this course. Special emphasis on the governments of Michigan and Washtenaw County provides for an investigation of the challenges of decision-making and governance in addressing the immediate needs of its citizens.	
Course outcomes List skills and knowledge students will have after taking the course. Assessment method Indicate how student achievement in each outcome will be assessed to determine student achievement for purposes of course improvement.	Outcomes (applicable in all sections)	Assessment Methods for determining course effectiveness
	Identify 3 branches of state government and differences between states. Recognize the relationship between state and federal governments. Identify responsibility for and impact of reapportionment and redistricting. Recognize the relationship between state and local government.	Multiple choice mid-term and final Multiple choice mid-term and final Multiple choice mid-term and final Multiple choice mid-term and final
Course Objectives Indicate the objectives that support the course outcomes given above. Course Evaluations Indicate how instructors will determine the degree to which each objective is met for each student.	Objectives (applicable in all sections)	Evaluation Methods for determining level of student performance of objectives
	Define the roles and responsibilities of level of non-federal governments. Identify difference between states. Study different kinds of sub-state government. Study US Constitution. Identify application of national supremacy. Review case law as examples of these concepts. Look at State and Congressional district map and how they defined and revised. Recognize Constitutional obligations in apportionment and redistricting. Discuss political impact of redistricting. Compare and contrast responsibilities of State vs. Local government. Explore the division of power in that relationship. Recognize different types of local government relative to organization and state law.	Short and long answer quizzes Multiple choice exams Short and long answer quizzes Multiple choice exams Short and long answer quizzes Multiple choice exams Short and long answer quizzes Multiple choice exams Short and long answer quizzes Multiple choice exams Short and long answer quizzes Multiple choice exams
List all new resources needed for course, including library materials.		

Student Materials:

List examples of types *Texts *Supplemental reading Supplies Uniforms Equipment Tools Software		Estimated costs \$50 to \$75
--	--	--

Equipment/Facilities: Check all that apply. (All classrooms have overhead projectors and permanent screens.)

Check level only if the specified equipment is needed for all sections of a course.

☐ Level I classroom

Permanent screen & overhead projector

☒ Level II classroom

Level I equipment plus TV/VCR

☐ Level III classroom

Level II equipment plus data projector, computer, faculty workstation

☐ Off-Campus Sites

☐ Testing Center

☐ Computer workstations/lab

☐ ITV

☐ TV/VCR

☐ Data projector/computer

☐ Other _____

Assessment plan:

Learning outcomes to be assessed (list from Page 3)	Assessment tool	When assessment will take place (semester & year)	Course section(s)/other population	Number students to be assessed
Identify 3 branches of state government and differences between states.	Multiple choice mid-term and final	W09 and every 3 years thereafter.	All sections	Random sample of 50%; a minimum of 15
Recognize the relationship between state and federal governments.	Multiple choice mid-term and final	W09 and every 3 years thereafter.	All sections	Random sample of 50%; a minimum of 15
Identify responsibility for and impact of reapportionment and redistricting.	Multiple choice mid-term and final	W09 and every 3 years thereafter.	All sections	Random sample of 50%; a minimum of 15
Recognize the relationship between state and local government.	Multiple choice mid-term and final	W09 and every 3 years thereafter.	All sections	Random sample of 50%; a minimum of 15

Scoring and analysis of assessment:

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally developed rubric, external evaluation, other). Attach the rubric/scoring guide.

Test questions will be scored against a key.

2. Indicate the standard of success to be used for this assessment.

75% of the students will correctly answer 70% of the assessment questions.

3. Indicate who will score and analyze the data (data must be blind-scored).

Full-time faculty in the department will blind-score results.

4. Explain the process for using assessment data to improve the course.

Results will be reviewed within the department to identify weak areas and propose course changes.