

**Washtenaw Community College
HEALTH AND SAFETY COMMITTEE**

Minutes

Regular Meeting

Thursday, March 8, 2018

10:00 AM-10:40 AM

Present members: Channon Fair, Dana Reeds, Shari Smith, Melanie Thompson,
Mia Wotton

DISCUSSION:

1.) REVIEW INJURIES FOR PREVENTION PURPOSES – Dana Reeds provided the following information:

TOTAL MEDICALS YTD 2018: 6

4 slip and fall, 1 head bump, 1 finger laceration

TOTAL OSHA RECORDABLE YTD: 2

DAYS LOST: #'s being reviewed

DAYS RESTRICTED: #'s being reviewed

2.) GENERAL CONCERNS

- Welcome! New OPT Health and Safety Representative: Shari Smith replaces Channon Fair. Channon will continue to do the meeting minutes per current job description. Melanie offered to do the meeting minutes while Channon is out on maternity leave.
- Meeting day/time change. A room reservation request has been sent to Amy Carpenter to change the meeting to the 2nd Wednesday of every month from 2 – 3 PM in LA 152. Waiting for response.
- Concern about how often the eye wash stations are being flushed. Must be flushed once per month. The logs attached to the wash stations are not being updated. Todd Robinson in Facilities has been notified.
- Melanie and Dana discussed what qualifies as OSHA recordable; seeking treatment at Washtenaw Urgent Care within 10 days of reported injury and treatment involves examples such as but not limited to: prescription, job restrictions, stitches, physical therapy. Also, discussed the importance of notifying Public Safety at 734-973-3411 immediately regarding injuries.
- 2 fume hoods are disconnected due to malfunctioning alarm sound located in LA 309 and LA 301. Facilities has been notified about LA 301. Mia will submit a FAMIS work order regarding LA 309.

NEXT MEETING: TBD