

**Meeting Minutes --- Board of Directors
April 4, 2018**

I. Call to Order: The meeting was called to order by Chairman White at 8:21 a.m.

II. Roll Call: The following members were present: Director Gensheimer, Director Johnson, Director F. McDonald, Director G. McDonald, Director Miller, Director Milshteyn, and Director Talburtt. Late: Director Richards-Schuster.

III. Public/Staff Communications: The Counseling staff; Jim Cockels and Tamika Riley updated the board with their efforts for the past year. They created two blackboard courses. One with information for second year students as they approach graduation and another for first year students embarking on their second year at WTMC. The counselors have begun a Cognitive Behavior Therapy Psycho Education Group so students can learn about the process. La Rae Brannon, our counseling intern from Eastern Michigan University was introduced to the Board. Ann Broderick discussed the possibility of a ninth grade class trip to Costa Rica for the spring of 2018 building upon our theme of sustainability.

IV. Approval of the Consent Agenda: Director Miller moved and Director F. McDonald seconded the approval of the consent agenda. Items included in the consent agenda are the meeting agenda, minutes for February 7, 2018 and the financial report for January 2018 and February 2018. Motion carries unanimously.

V. Committee Reports: Director Miller gave the financial report. The Board will be approving the 2018-2019 budget at the June meeting and UHY will be the auditors for the next three years. Director Gensheimer reported on the policy committee. The governance committee is working a job description for the Dean and an organizational chart for WTMC. Peg Talburtt reported for the governance committee. The governance committee is working on an annual calendar for meetings. They would like a separate retreat prior to the start of the school year before the regular August board meeting. Director Talburtt asked for volunteers to be on the Dean review committee. Director F. McDonald will represent the financial committee Director Johnson for the policy Committee and Director White for the governance committee.

VI. New Business: The WTMC Graduation Ceremony will be on Saturday, May 19, 2018 at 2 p.m. at the Eastern Michigan University Convocation Center. Board members should arrive by 1:30 p.m. The Dean reported on a remodeling project to create four new board offices in TI 222, a new conference/board room in TI 224 and new furniture and upgrades to TI 228 the WTMC Student Lounge.

VI. Administrative Report: The Dean reported on the preparations for the accreditation team's visit from Advance Ed on May 30 and May 31th.

VIII. Adjournment: Director G. McDonald moved and Director Gensheimer seconded that the meeting be adjourned. Motion carries unanimously. Chairman White adjourned the meeting at 10:00 a.m.

Respectfully submitted by: _____

Alex Milshteyn

Secretary, WTMC Board of Directors